

Halcombe School PTA Minutes 28th October 2014

The meeting was opened at 6.30pm.

Present: Anne Humphrey, Michela Fox, Sue Simpson, Paula Stace, Amy Walters, Matt Langtry, Annie O'Fee-BOT rep.

Apologies: Nil

Previous Minutes: Minutes of the 22nd September were passed as true and correct by Sue Simpson and Anne Humphrey.

Issues from the previous minutes-Matt has booked Essence, 17 people booked for the 8/12/14 for the end of year school leavers dinner.

Finance Report: Tabled by Amy Walters, a copy was placed in the Finance section of the PTA minutes folder and read as:

For the month of September 2014 in the cheque account there no deposits or expenses, balance \$2355.24. Rapunzel show has not yet sent a bill-Sue Simpson will follow up. Nil activity in Serious Saver account, balance \$5086.50. Profit raised from the Quiz night and held in the school bank account \$5,799.13. The total funds available to the PTA at 30th September are \$13,240.87.

These financial records were moved by Amy Walters as a true and correct record and seconded by Sue Simpson.

Correspondence In: Nil

Principals Report:

- Quiz night final profit \$5800, copy of the income and expenditure placed in Finance section of the PTA folder.
- Gala committee has commenced meeting regularly for the gala in 2015.
- Fitness circuit requires further investigation.
- Sports tops have been audited and there are some black tops that need Halcombe School logo, Sue asked if the PTA could fund this at approximately \$200-300. This PTA agreed to fund this expense. Matt is aware that there is facilities at Ohakea that do screen printing that may be a cheaper option.
- BBQ tables, 4 new ones are requires at \$250 each plus GST. Sue asked for a donation from the PTA. The PTA agreed to fund \$1000.
- Shed/PTA storage still awaiting architects sketches and proposal.
- Staff/BOT/PTA end of year dinner is on Friday 14th November, Sue is awaiting information and will email out time/cost/menu when this is received.

General Business

- Anne is organising the shortbread from KR for the prize giving in December.
- Junior prize giving-Paula and Amy will be there and may need some help.
- Senior prize giving –Michela, Paula will be available to help.

- Disco on 28th November-Michela, Paula and Amy will be in the staff room providing juice and cup of tea/coffee for parents while they wait for the disco to end.
- PTA to provide –crackers and cheese and Paula will see if she can obtain some at a reduced rate.
- Anne and Matt advised that they will stepping down from the PTA in 2015 (AGM March 2015) so we will need to encourage parents to join the PTA and take up these positions. Michela, Amy and Paula advised that they were keen to carry on in their current capacities.
- We concluded with a tour through all of the class rooms to look at the resources that the PTA funds had provided for school.
- Next PTA meeting will be held in term 1 2015 on Wednesday the 11th February.
- Meet the teachers barbeque will be on Wednesday the 18th February 2015.

Meeting closed at 7.30pm

Minutes written and by Michela Fox and forwarded to school on the 2nd November 2014.