

## **Halcombe School PTA Minutes 29<sup>th</sup> June 2016**

**The meeting was opened at 7 pm.**

**Present:** Michela Fox, Andrew Managh, Di Simpson-as BOT, Principal and Teacher rep, Kirstine Lehany, Lucinda Dodunski, Chris Monk, Richard Waugh

**Apologies:** Sue Simpson, Gary Dundass, Cam Waugh

**Previous Minutes:** Minutes of the 25<sup>th</sup> May 2016 meeting were passed as true and correct and moved by Andrew Managh and seconded by Lucinda Dodunski. There was one change for the quiz it should read \$12 per head not table.

**Issues arising from the previous minutes:** A hard copy of the March financials need to be sent to the secretary for filing in the PTA folder. Andrew to send same via email to Michela.

**Finance Report:** Tabled by Andrew Managh, a copy was placed in the Finance section of the PTA minutes folder, and read as:

For the months of May-no income and one bill to the Charites Service of \$51 and monthly \$20 from one account to another. The PTA has overpaid school by \$890 in the month of June due to paying for the netball uniforms twice. This money will need to be repaid to the PTA at a later date or held by school an expenses incurred for the quiz can be used up to this amount.

Balance as at 31/05/16 was \$ 14,890.73

These financial records were moved by Andrew Managh as a true and correct record and seconded by Di Simpson.

### **Correspondence In:**

1. An email link for a copy of the PTA news from the New Zealand Parent Teachers Association Issue 5, 2016. This will be forwarded to PTA members next week, as a hard copy unavailable.

### **Principals Report:**

The cattle fundraiser is in progress and a possible subcommittee to be formed a later date to support this initiative. Andrew to write a proposal to the BOT via email to Sue.

To increase the money made at the quiz ideas were discussed as this would be more achievable than a \$5000 target as well as the quiz. Quiz ideas were-put price per person up o \$15, or \$20 and include a raffle ticket. Or get three holidays to Taupo for couples and auction them off, instead of a bottle auction.

A date for photographer-Di suggested the 17<sup>th</sup> of September-Lucinda will contact the photographer and confirm and then let Paula Stace know this date is suitable.

Newsletter-this can be a whole page with the school newsletter or more if required. Sue just needs to be emailed with the information.

It was agreed to complete the Priority One-Fitness trail-teachers will come back to the next meeting with ideas for the next three choices. Approx cost is \$5000, this will need confirming. We will also inform people at the quiz that completing the Fitness trail is the focus of this fund raiser.

Priority 2-extend the playground-the possible cost is \$50-60,000.Dependng on the project depends on if we can apply for different grants, for e.g. from the lotteries commission.

Di Simpson moved the report and Andrew Managh seconded the report.

### **General Business**

1. **Other possible projects**-cricket wicket.

2. There was a discussion re sponsorship? is there a policy with the BOT as a suggestion was to get a local firms name on sports uniforms, and or the playground to help with extending the area.

### **3. Improving the PTA presence**

All PTA members are to send a paragraph to Kirstine on their role in the PTA and why they came onto the PTA, who their children are to improve the visibility and understanding of the PTA. To inform parents and families who we are at the next meeting our photos will be taken and placed on a photo board in the school foyer.

### **4. Treasures Position**

Andrew Managh has now resigned from this position and Gary Dundass had emailed to say he would like to fill the position. Michela Fox nominated Gary Dundass for the position and seconded by Lucinda Dodunski. There being no other nominations-duly elected. Account signatories will need to be adjusted to reflect the new members.

### **5. Quiz**

The date for this is the 26<sup>th</sup> August.

**The next meeting will be the 27<sup>th</sup> July at 7pm.**

Meeting closed at 8.10pm

Minutes written by Michela Fox and forwarded to school on the 3<sup>rd</sup> of July 2016.

**All families please remember if you can't attend the PTA meeting forward your ideas and thoughts to Kirstine, Sue or anyone else on the PTA.**