

## **Halcombe School PTA Minutes 27<sup>th</sup> July 2016**

The meeting was opened at 7pm.

**Present:** Michela Fox, Sue Simpson, Kirstine Lehany, Di Simpson-Teacher and BOT rep, Lucinda Dodunski, Chris Monk, Richard Waugh, Cam Waugh, Gary Dundass.

**Apologies:** Nil

**Previous Minutes:** Minutes of the 29<sup>th</sup> of June were passed as true and correct by Chris Monk and seconded by Michela Fox.

Issues from the previous minutes-Confirmation by Lucinda that the photographer will be on the 17<sup>th</sup> of September.

**Finance Report:** Tabled by Gary Dundass, a copy was placed in the Finance section of the PTA minutes folder and read as:

For the month of June there was \$20 moved from Cheque Account to the Serious Saver and the overpayment of the \$890 from the Cheque account for the netball tops (account paid twice in error). It was agreed by everyone present that this money will stay in the school account and any future costs for the Quiz or requests from school that this money will be used first.

Cheque Account - \$3,497.14

Serious Saver Account - \$10,527.30

The total funds available to the PTA at 30<sup>th</sup> June 2016 are \$14,024.44.

These financial records were moved by Lucinda Dodunski as a true and correct record and seconded by Gary Dundass.

### **Correspondence In:**

1. An email notification was received from Paula Stace from the NZ PTA Inc, "PTA News": a copy of this link will be sent out to PTA members.
2. A thank you was received from a family for their thank you card on their new child arriving.

### **Principals Report:**

- Discussion re Quiz night, as we were thinking of increasing the cost per person to \$15, however since it has gone out we will stay with the \$12 entry fee per person.
- Sponsors for the Quiz night need to be contacted next week and once the nominated person has done this they need to email confirmation to Kirstine.
- Requests for Mobilo cost \$370 everyone present agreed to purchasing this for students. This will be paid out of the \$890 currently in the school account which reduces the money left owed to the PTA to \$520.
- The BOT has approved the cattle fundraiser, and there is no cost outlay to the PTA.
- On the 12<sup>th</sup> of August Colyton school are attending Halcombe school for a sports exchange, a couple of parent helpers are needed to assist with the afternoon tea-Kirstine will be available.

The Principals report was presented by Sue Simpson and accepted by Michela Fox.

## General Business

- Cam Waugh was voted onto the PTA, nominated by Sue Simpson and seconded by Lucinda Dodunski.
- The Quiz night on the 26<sup>th</sup> of August were discussed and roles established.  
Licence and float to be organised by Gary.  
Supper and table nibbles-Michela and Lucinda. Friends of the PTA are to be contacted to contribute to the supper-Michela to do this task.  
Bar-to be run by Gary, Chris, Adrian, Richard, and others.  
Raffle tickets on the night-teachers  
At the door-Kirstine to greet people  
Recycling and rubbish-Chris  
Toilets-Di  
Table numbers-Cam  
Music between quiz rounds-Di  
Prize preparation-Lucinda  
Prices sign for the bar-Kirstine  
New World to be asked to sponsor chippies-Di  
It was agreed that the prize money for the quiz will be \$100 for 1<sup>st</sup>, \$60 for 2<sup>nd</sup> and \$40 for 3<sup>rd</sup> Prize.  
Drink vouchers for sponsors need to be done to go onto the tables.  
Everyone present received a copy of the instructions from the last Quiz.  
A follow up meeting will be held by the Quiz sub-committee on the 10-07-16 at 7pm at school.
- Kirstine is to send out a guideline around what each member of the PTA needs to write about themselves to go into the school newsletter to further inform the parents and to help generate increased interest in parents being active in the PTA.

Next meeting will be Wednesday the 7<sup>th</sup> of September in the school staff room, everyone welcome. If you can't get attend the meeting please forward your ideas and thoughts to Kirstine, Sue or anyone on the PTA.

Meeting closed at 8.20pm

Minutes written by Michela Fox and forwarded to school on the 7<sup>th</sup> September 2016 due to my error, my apologies.