

## **Halcombe School PTA Minutes 21<sup>st</sup> October 2015**

The meeting was opened at 7.00 pm.

**Present:** Michela Fox, Sue Simpson, Paula Stace, Andrew Managh, Richard Waugh.

**Apologies:** Nil

**Previous Minutes:** Minutes of the September meeting were passed as true and correct and moved by Sue Simpson and seconded by Andrew Managh.

Issues arising from the previous minutes:

1. The fitness track remains on hold.
2. Andrew is looking at the option of fundraising by selling pallets and will let the PTA know at the next meeting if this is still in progress.
3. Andrew has transferred \$10,000 into the Serious Saver account to gain a better interest rate. There are no fees to get the money out at short notice if required. The ongoing issue is \$20 per month needs to go into the account, Andrew will investigate to see whether this can be done by internet banking or manually.

**Finance Report:** Tabled by Andrew Managh, a copy was placed in the Finance section of the PTA minutes folder, and read as:

For the month of September there was one payment to Halcombe School to cover the agreed requests of \$691.00 last PTA meeting and the transfer as above of the \$10,000 from the Cheque Account to the Serious Saver Account.

Cheque Account - \$13,932.05

Serious Saver Account - \$10,106.61

The total funds available to the PTA at 31<sup>st</sup> of August 2015 are \$24,038.66

These financial records were moved by Andrew Managh as a true and correct record and seconded by Michela Fox.

### **Correspondence In:**

1. An email was received by Kirsten Otter and forwarded to the PTA re the Charities Commission about recent news of some dishonest charities.
2. Two thank you cards from Leah and Catherine, two pupil who went to Rainbows End with the Police Bluelight.
3. Bank Statement which was given to the Treasurer.

### **Principals Report:**

The requests were:

A group to run the sausage sizzle for Pet day - Michela, Paula and Richard.

Help with the Junior Christmas party - Richard and Andrew agreed to organise Santa, possibly Craig Jamieson.

The Year 8 leavers dinner - Paula to liaise with Di about this and Senior prize giving.

2. Current projects: 2016 there will be 8 classes at the beginning of the year. Financial support may be required to get this up and running. The BOT is applying for funding from a Trust to install 9 heat pumps throughout the school, if there is a shortfall the PTA maybe asked for a contribution.

Everyone present agreed that the above costs would be paid by the PTA.

- The Principals report was presented by Sue Simpson and accepted by Paula Stace.

### **General Business**

- Congratulations to Paula for being appointed to the position of school secretary. However due to a conflict of interest this means that she will need to stand down as the President of the PTA early next year. To generate interest in this role we will talk to parents and can this opportunity go into the school newsletter for people to start considering the role.

The next meeting will be on the 27<sup>th</sup> November. If you can't attend the meeting please forward your ideas and thoughts to Paula, Sue or anyone else on the PTA.

Meeting closed at 7.45pm

Minutes written by Michela Fox and forwarded to school on the 26<sup>th</sup> October 2015.